



## TABLE OF CHARGES AND EMOLUMENTS - INTERNATIONAL STUDENTS

**Academic Year 2022/2023**

Approved by Board of Directors 21<sup>st</sup> March 2022

<b>1. DIPLOMAS</b>	<b>Amount in €</b>
Formal Diploma - Bachelor degree (Carta de curso)	600
Diploma of the 1 <sup>st</sup> cycle degree with Diploma Supplement*	300
Copy of Diploma and Diploma Supplement	200
<b>2. CERTIFICATES</b>	
Bachelor's degree certificate in the context of pre-Bologna courses	300
Certificate of participation in non-degree courses	10
<b>3. CERTIFICATIONS</b>	
Certificate of successful assessment in one Curricular Unit	60
Certification of qualifications, with description of achievements in Curricular Units for obtaining degree (in Portuguese)	80
Certification of qualifications, with description of achievements in Curricular Units for obtaining degree (in English)	120
Certification of ECTS and/or CU's missing to complete the course which the student is enrolled (in Portuguese)	80
Certification of ECTS and/or CU's missing to complete the course which the student is enrolled (in English)	120
Certificate of enrolment, frequency, registration, or academic schedule	15
<b>4. DECLARATIONS</b>	
Standard declaration	10
Non-standard declaration	20
<b>5. APPLICATIONS</b>	
Application for Aptitude Test	300
Application for examination in re-sit evaluation period	300
Application for examination in special evaluation period	350
<b>6. REQUESTS</b>	
Request credit transfer, concerning academic competencies / Process Fee	250
Request credit transfer, concerning professional competencies (per CU)	300
Review request of the test/exam	100
Credit Transfer (per ECTS)	5
<b>7. OTHER CHARGES</b>	
Photocopy card	10
Rent of locker, storage, box for instrument	20

\*Mandatory document after completion of the course.

NOTICE – There are no refunds of application, enrolment, and requests fees.